

Teignmouth Town Council 2022



Town Council Meeting
Tuesday, 5th July 2022
at 6.00pm

**Council Chambers,
Bitton House**

Cllr Iain Palmer
Town Mayor

I. Wedlake
Clerk



**Bitton House
Teignmouth**

29 June 2022

To the Chairman and Members of Teignmouth Town Council

You are hereby summoned to a meeting of the Town Council to be held on Tuesday, 5 July 2022 at 6.00pm in the Council Chambers, Bitton House to transact the business as specified in the agenda below.

Please note;

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The public are welcomed at Teignmouth Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

**I Wedlake
Clerk**

A G E N D A

Council not in formal session

For Councillors and Members of the Public

Prior to the commencement of the Full Council meeting, for those who wish to do so, there will be a short period of reflection or prayer given by the appointed Mayoral Chaplain to which all are invited

Questions and Statements Public Time

In accordance with Standing Order No. 3j, the Mayor will invite members of the public present to ask questions or make statements

Registered to speak; Sonja Miller, Bryony Belworthy, Vanda Rudge, Louise Robinson, Marion Edmunds

Police Report

To receive a report from our local Policing team

County Councillor Reports (if any)

To receive reports from Devon County Councillors representing Teignmouth

District Councillor Reports (if any)

To receive reports from Teignbridge District Councillors representing Teignmouth

Town Councillor Reports (if any)

To receive reports from Town Councillors

Reports from Outside Bodies

To hear reports from any outside bodies including those of which the member is the Town Council nominated representative

Presentations from Outside Bodies**Council in formal session – Part 1****1 Use of Mobile Phones**

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Councillors must switch their mobile phones to silent during the meeting to avoid disruption.

2 The Freedom of Information Act 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

3 Apologies for Absence

Members are reminded that they have a duty to notify the Town Clerk that they will be absent from a Town Council meeting using the prescribed form (Copy attached)

4 Declarations of Interest and Consider Requests for Dispensation(s)

Members are reminded that they are to declare any interest in the items to be transacted and that the timescale to alter stated interests with the Districts Monitoring Officer is 28 days.

Under the Code of Conduct, Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with 'other' interest must apply the tests as set out in the Code of conduct as to whether there are circumstances that might enable them to remain.

A request for a dispensation is to be made to the Town Clerk, no less than 5 working days before Council meetings. The Council may grant a member(s) a dispensation(s) to participate in a discussion and vote on a matter at a meeting even if he/she has an interest.

- 5 **Clerk's report**
- 6 **Business (if any) especially brought forward by the Mayor**
- 7 **Mayor's Announcements**

Items requiring Approval

- 8 **Minutes**
To receive, approve as a correct record, and sign the Minutes of the Council meeting held on 7 June 2022
- 9 **Presentation by Keir Duffin DCC (Economy team manager)
Devon Urban Renewal**
To receive a presentation regarding regeneration and to add a town only councillor to the existing regeneration panel
- 10 **To receive a report on publicising the plans for the Town's toilets**
Cllr Ash (deferred from June)
- 11 **Town Toilets project delays**
To resolve to authorise the Clerk to enter in discussions with TDC to either serve 1 months' notice on the current "tenancies at will" or agree an extension to the dowry timescale or other acceptable scheme to counteract the now 3-year delay in this project
- 12 **Management during Council recess**
To resolve to authorise the Clerk to make necessary management decisions in consultation with either the appropriate committee chair or chairs until the resumption of full council in September
- 13 **Dates and times of future meetings**
To resolve to move meetings to the second Tuesday of the month to give time for financial reports to be prepared following the previous month end

To resolve meetings to commence at 18:00 or 18:30 as desired by councillors
- 14 **Data Protection Act 2018**
Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

15 **Exclusion of the Press and Public (If required)**

Members are recommended to move and approve the following resolution:

“To move that in view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3 g.”

Date of next meeting: ? September 2022 at ??:??

**TEIGNMOUTH TOWN COUNCIL
APOLOGY FOR ABSENCE**

MEETING

DATE

REASON FOR ABSENCE (see note)

Guidance Note

It is the policy of the Council that members unable to attend meetings should submit an apology in writing by completing this form. Whenever possible the form should be handed to the Clerk of the Council before the start of the meeting.

Members are also asked, although there is no requirement to do so, to indicate a reason for non-attendance.

Failure to attend any meeting of the Council for a continuous period of six months will render a member unable to continue in office unless their absence was due to some reason approved by the Council before the expiry of six months since the date of the last meeting attended.

Name: (please print) _____

Signed: _____

Date: _____